

## GST LETTER

Date: \_\_\_\_\_

\_\_\_\_\_ is a resident of Canada.

The business number of \_\_\_\_\_ is \_\_\_\_\_.

TRADERS CUSTOMS BROKERAGE LTD. will release and account for imports by \_\_\_\_\_ under the broker's account security number 18333.

TRADERS CUSTOMS BROKERAGE LTD and \_\_\_\_\_ agree that:

\_\_\_\_\_ will provide payment for the full amount of the goods and services tax (GST) levied on imported goods under the *Excise Tax Act*;

\_\_\_\_\_ agrees to pay the Canada Border Service Agency (CBSA) directly by the last business day of the month, or to provide TRADERS CUSTOMS BROKERAGE LTD. with a cheque made payable to the Receiver General for Canada each month, for the full amount of GST owing. The cheque must be made available to TRADERS CUSTOMS BROKERAGE LTD. for remittance to CBSA, by the last business day of the month;

\_\_\_\_\_ accepts responsibility and liability for the payment of penalties and interest applied by the CBSA resulting from any late payment of GST. Failure to provide payment to the CBSA by the due date will result in the application of penalties and interest to

\_\_\_\_\_ on any amounts owing. Importers who are late paying 3 times in one-year period may be removed from this option. \_\_\_\_\_ may benefit once again from the option program after one year from the date of suspension.

\_\_\_\_\_ is reminded that although they may choose to use the services of a licensed customs broker to transact business with the CBSA on their behalf, the importer is ultimately responsible for the accounting documentation, payment of all duties and taxes, and subsequent corrections;

\_\_\_\_\_ authorizes TRADERS CUSTOMS BROKERAGE LTD. to communicate with the Canada Revenue Agency (CRA) regarding collections activity related to amounts owing on imported goods released under this agreement, and to release information on these transactions to the CRA.

All queries regarding this letter and the payment of GST on imported goods by \_\_\_\_\_ should be directed to:

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

\_\_\_\_\_  
Signed (Importer)

\_\_\_\_\_  
Signed (Broker)